



YOUNG SCHOOL DISTRICT#5

P. O. Box 390 - 46878 Highway 288
Young, Arizona 85554
Phone: (928)462-3244
Fax: (928)462-3283
Patrick O'Donnell, Superintendent
Brittney Leopold, Business Manager

YOUNG PUBLIC SCHOOL GOVERNING BOARD REGULAR MEETING MINUTES

Monday, November 13, 2023, 6:00 PM - Young Public School Board Room – Red Brick

(THE GOVERNING BOARD MAY CONSIDER ANY ITEM ON THIS AGENDA IN ANY ORDER AND AT ANY TIME DURING THE MEETING)

Roll Call: Present
Sara Bunce, President

Present
Linda Chapman, Member

Absent
Dean Bell, Member

Present
Polly Hageman, Member

Present
James Bruzzi, Member

AGENDA

- 1) Call to Order
- 2) Adoption of Agenda* Moved to approve by Linda Chapman, Seconded by Polly Hageman; carried unanimously.
- 3) Pledge of Allegiance – Led by Sara Bunce
- 4) Approval of Minutes – Special Meeting October 2, 2023, Regular Meeting October 2, 2023 Moved to approve by Linda Chapman, Seconded by Sara Bunce; carried unanimously.
- 5) Reports:
 - a) Administrator Report - Superintendent O'Donnell apologized for attending by telephone, due to his recent injury. We have worked with the new family to best meet the student needs, such as remodel of the Life Skills room and the creation of the Regulation Room behind the Red Brick Board Room. We are addressing staff concerns regarding appropriate training for positive interventions and crisis prevention, especially related to Autistic students by working with Payson USD and their Crisis Prevention Intervention Trainer. We are still looking for a Highly-Qualified Special Education Teacher to strengthen our department. Our Veterans Day Recognition included 10 local Veterans and a healthy 90 minute Question and Answer session; the veterans and the students both enjoyed the event. Our Scholastic Book Fair was last week and we met our goal of \$1100 in sales, which means we will have another one next year. There was a non-confrontational incident regarding a rifle near campus. Two vehicles were parked outside the northern fence with three individuals looking at a rifle. It occurred just as students were exiting the cafeteria for lunch recess. Students were directed away from the area by playground monitor and administration responded to text alerts. Administration talked with the individuals asking them to leave the area, which they did. The entire incident was less than 10 minutes. A report was made to the Sheriffs Deputy, student were talked with about the incident, and a letter was written and sent home to each student home. Our enrollment numbers are: 10 in Pre-School, 59 in K-12, and 2 more Pre-schoolers adding later this month.
 - b) Teacher Report
 - c) PTO Board Member Report – Sheila Davis (2nd, 3rd Teacher) shared updates regarding activities in every room from Pre-school through the high school. The Board commented very positively about the items reported, especially the 7-12 science and greenhouse programs.

6) Call to Public – Public comments or concerns may be heard, but no Board Action may occur – Stephanie Rider re-shared her often repeated concerns with actions and inactions of the Superintendent. She also asked the Board to consider these during the superintendent’s evaluation discussions.

7) Action Items:

- a) Discussion/Action – Board approval of the Monthly Financial Report*Moved to approve James Bruzzi, Seconded by Polly Hageman; carried unanimously.
- b) Discussion/Action – Voucher Ratification: Payroll Vouchers 7, 8 & 9 and Expense Vouchers 2405, 2406, & 2407* Moved to approve James Bruzzi, Seconded by Sara Bunce; carried unanimously.
- c) Discussion/Action – Board will consider approval of the resignation of a Part-time Instructional Aide* Moved to table by Sara Bunce, Seconded by James Bruzzi; Carried unanimously.
- d) Discussion/Action – Discussion – Board will hear a recommendation from the Superintendent of a new Cafeteria Substitute-Superintendent O’Donnell shared the career highlights and experiences of a potential Cafeteria Substitute, which we’ll have the need for in December and March.
- e) Discussion/Action – Board will consider approval of a new Cafeteria Substitute*Moved to approve by James Bruzzi, Seconded by Linda Chapman; Carried unanimously.
*Moved to take a Brief Break at 6:36 PM by Sara Bunce, Seconded by James Bruzzi; Carried unanimously.
*Moved to return to Open Session at 6:38 PM by Sara Bunce, Seconded by James Bruzzi; carried unanimously.
- f) Discussion/Action – Board may vote to discuss the Superintendent’s Evaluation in Executive Session pursuant to A.R.S. Sec. 38-431.03(A)(1)*Moved by Sara Bunce, Seconded by Linda Chapman; Carried unanimously at 6:39 PM.
*Moved to take a Brief Break at 7:18 PM by Sara Bunce, Seconded by James Bruzzi; Carried unanimously.
*Moved to return to Executive Session at 7:20 PM by Sara Bunce, Seconded by James Bruzzi; carried unanimously.
*Moved to take a Brief Break at 8:30 PM by Sara Bunce, Seconded by James Bruzzi; Carried unanimously.
*Moved to return to Executive Session at 8:35 PM by Sara Bunce, Seconded by James Bruzzi; carried unanimously.
*Moved to End Executive Session and Return to Open Session at 9:26 PM by James Bruzzi, Seconded by Sara Bunce; Carried unanimously.
- g) Discussion/Action – Board may have Open discussion or action following the Superintendent’s Evaluation*There was no discussion for this item.

8) Discussion Only Items:

- a) Audit Updates – Mr. O’Donnell will share updates regarding the various Financial Audits and Monitorings the district is currently working on.*There were no updates provided at this time.

9) Adjournment* Moved to adjourn at 9:31 PM by James Bruzzi, Seconded by Sara Bunce; Carried unanimously.

*Action Item

As authorized by ARS 38:431.03, this public body, upon majority vote, may choose to convene in an executive session for the purpose of discussing items allowed by law. Upon official notice the officer, appointee, or employee may choose to hold discussion and/or consideration in open meeting. No final action can or shall be taken in the executive session. Items of business suggested by employees and patrons of the District will notify the Superintendent of the particular item of business at least four working days before the Board meeting (Young Public School Policy Manual- Policy BEDBA).

Attendees:

 7-17-24

Minutes Approval

 Linda Chapman 7/17/24