YOUNG PUBLIC SCHOOL

GOVERNING BOARD REGULAR MEETING AGENDA – MINUTES, (7pages) Monday, September 9, 2024, 6:00 PM - Young Public School Board Room – Red Brick

(THE GOVERNING BOARD MAY CONSIDER ANY ITEM ON THIS AGENDA IN ANY ORDER AND AT ANY TIME DURING THE MEETING)

Roll Call: <u>P</u>	<u>P</u>
Sara Bunce, President	Linda Chapman, Member
<u>by phone</u>	P
Dean Bell, Member	Polly Hageman, Member
AGENDA 1) Call to Order; at 6:00 P.M. by S. Bunce	

- 2) Adoption of Agenda*;

Motioned to adopt agenda by L. Chapman, seconded by P. Hageman, passed unanimously

- 3) Pledge of Allegiance; *Lead by S. Bunce*
- 4) Reports
 - a) Administrator Report: Presented by C. Knippen;
 - No response back from the Auditor General's office regarding audit
 - Community Ed Sports starting in September
 - September 11th flag ceremony at 7:45 A.M., community welcome
 - First QTR. progress reports done
 - Notified community of community sponsored / ran weight room, have had one individual interested
 - Intro to the 6 "C's" has been completed and students are starting on the first "C", Character
 - Students that were caught using the first "C" will be recognized at the flag ceremony this month
 - Getting money back from the SFB
 - Budget is getting cleaned up in regards to grants, Dr. Knippen mentioned this is one of his priorities this year, to be a good steward of the taxpayer's monev
 - Finance is working on ideas for new employee benefits for next year
 - Safety plan has been updated, implemented and tested with the first fire and lock down drill of the year
- b) Teacher Report: A. Lollaman;
 - Pre-K
 - o 4-year-olds learning to write their names and the phonetic sounds and how to be good readers,
 - o 3-year-olds mastering how to use writing tools by tracing letters and numbers, how to hold scissors and what everyone's names are

Special Ed.

- o U of A extension office conducted vision and hearing screenings for children under the age of 5 years which enhances our efforts in Child Find.
- o Another outreach will be held in the fall
- o Elementary Team has completed benchmark testing for the first of the year testing
- o Three individuals from the teaching staff are enrolled in a 2-year training that focuses on the science of reading in order to help the districts struggling readers

• Kindergarten and First Grade

- o Students are working on understanding their role as learners
- o Each student has a classroom job
- o Daily discussions and lessons on the 6 C's program, Character is this month's trait
- o Students are completing reading and homework logs with incentive field trip in October
- o Weekly Show and Tell has begun

• 3rd and 4th Grades

- o Students have mastered classroom routines
- o Students have completed a few writing assignments and creating portfolios to give to their families at the end of the year
- o Science projects of flower pollination was a big hit

• 4th and 5th grades

- o 4th grade is working on understanding place value and how to round whole numbers
- o 4th graders are working on parts of speech and how to make an inference
- o 5th graders are finishing the math unit on addition, subtracting, multiplying and dividing fractions, decimals and fixed numbers
- o 5th grade is using the book <u>Fablehaven</u> for literature study and finishing personal narrative writing projects.
- o Both 4th and 5th grades are finishing up social studies units on American Government and the Muscular System in Science

• High School Update;

- o ELA, all classes in middle of book units; <u>Shane, To Kill a</u> <u>Mockingbird, The Cather and The Rye</u>
- o Students are all in the middle of grammar review
- o Journalism students are finalizing the first editions of, Panther Press, learning composition in photography and developing a theme of the yearbook
- o A few students are entering photos into the county fair competition
- o Health class finished food diaries, learned about RDA requirements and how to read food labels
- o Health class students are coordinating with Mr. Hick's weight-lifting class in addition to 30 minutes of cardio in each health class
- o 6-12 grade math; precalculus covered intro to functions, domain/range, average vs. instantaneous rate of change and function composition. Will be working on inverse functions next.
- o Algebra 1 working on fundamental skills and mastering operations
- o 8th grade finishing up unit one, real numbers
- o 6th 7th grades mastering operations with fractions with integers, absolute value and plotting points
- o Physics students learning to investigate quantitative relationships and determine/write mathematical models to describe them

• 6th -12th World History

- o J.H. and H.S. started the foundations of government, written languages, religion that make up societies
- Students have begun to study Mesopotamia, the Fertile Crescent, old city-states lead by Monarchies and the many wars that expanded their small empires
- Study on ancient Egypt with projects in mural drawings graphed like the ancient Egyptians
- o Finished out first QTR with Greeks and Roman culture and China / Asia

• Earth Science

- o J.H. and H.S. Science learning about rock cycles and erosion with hands-on lessons being their favorite
- o J.H. life skills enrichment with activities to improve concentration, notice details and monitor skill improvement.

c) PTO Board Member Report: Presented by Mrs. Hatch

• First Skate Night was a success, next one will be held on Thursday the 19th

- PTO is working on cost and a plan to purchase a new sound system for the gym
- 5) Call to Public Public comments or concerns may be heard, but no Board Action may occur: *Request from*;
 - A. Lollaman request to speak on agenda item 7a
 - o Expressed her gratitude in discussing this issue
 - o Recapped the recent events in Georgia school shooting
 - o Voiced her concern with local response time and need for a plan
 - S. Rider request to speak on items 6a and 7a
 - o Voiced her support for agenda item 7a;
 - o Mentioned that YPS has done this discreetly in the past due to ongoing circumstance that warranted the need
 - o Has concerns with training, how and who manages the staff involved and the knowledge of who knows
 - o Expressed the need for confidentiality
 - S. Rider presented a print-out to the Board and Superintendent for her input for the executive session, agenda item number 6, stating it is a brief highlight or timeline of events in regards to her grievances with the school district and that she was open to questions or concerns
 - In addition, Ms. Rider also expressed her gratitude for the increased communication coming from the Superintendents' office and teachers, that it has been very helpful.

6) Action Items:

- a) Discussion/Action Board approval of the Monthly Financial Reports*
- Discussion on the different grants and reports completion pertain to the grants being completed
- *AFR in the process, due date October 15th*
- SFR money back, will be redoing AFR
- Board members commented they liked the financial report
- Motioned by S. Bunce, seconded by L. Chapman, passed unanimously
- b) Discussion/Action Voucher Ratification:
 - Payroll Vouchers 3,4 and Expense Voucher 2502, 2503
 - S. Bunce moved to ratify vouchers as presented, seconded by L. Chapman, passed unanimously
- c) Discussion/Action The Board will consider approving previous Meeting Minutes*
 - Board members noted they liked the minutes being italicized
 - S. Bunce moved to approve the minutes, P. Hageman seconded, passed unanimously
- d) Discussion/Action The Board will consider approving the Young Public School District Teacher Evaluation instrument*
 - Superintendent stated he felt the old evaluation was missing some critical information and needed a rubric

- The state recommended teacher's evaluation questions are basically adapted for the YPS evaluation
- Second part of the evaluation to include 20% of the new evaluation to include student performance as part of the teacher's evaluation scores
- The second part is currently not ready for use, should be read by second semester
- S. Bunce motioned to approve. D. Bell seconded, voted and passed unanimously
- e) Discussion/Action The Board will consider the approval of additional District closure dates of November 27, December 24 and 26* Note the school is not in session on these days.
 - Dr. Knippen noted that the district office will be closed for business during the above noted dates
 - *The presented days affect the 12-month employees only*
 - Employees will not be required to take the days off, but will have the option to take the time off either as unpaid or use their earned leave.
 - S. Bunce moved, L. Chapman seconded, passed unanimously
- f) Discussion/Action The Board will consider the approval of supplemental contracts for extra duties assigned. *
 - Discussion on the different contracts and why one is hourly
 - A couple supplementals being split between two staff members to share in the commitment
 - Graduation supplemental still available, however it might be absorbed by Dr. Knippen and maybe another staff member, more information to come when decisions are made
 - S. Bunce moved to approve the contracts as presented, P. Hageman seconded, all passed unanimously
- g) Discussion/Action Discussion/Action The Board may consider going to **Executive Session** for discussion or consultation for legal advice with the attorney A.R.S. Sec. 38-431.03(A)(3) *
 - D. Bell moved to table this discussion / action at this time as he would like to know the reason for the Executive session and would like to be present in person to be a part of the discussion.
 - S. Bunce accepted motion by D. Bell and seconded, passed unanimously
- h) Discussion/Action The Board will consider approval of books donation from community member. *
 - Books donated by Jewel S.
 - Both the Superintendent and the Board expressed their gratitude and excitement of the age-appropriate books
 - YPS to issue a thank you letter
 - S. Bunce moved to accept the books as listed, seconded by L. Chapman, voted on and passed unanimously

- i) Discussion/Action The Board will consider with possible action on Superintendent Goals for the 24-25 school year. *
 - Discussion presented by L. Chapman of the board on wanting more information available to H.S. students in making decisions on collages and/or vocational schools
 - S. Bunce noted that some items the board has previously asked for are on the current goal list
 - Dr. Knippen to put together a presentation for a future board meeting; asked if there was anything the board would like to add. S. Bunce mentioned handrail for side of the stage

7) Discussion Items:

- a) Discussion The Board may discuss teachers/staff carrying concealed firearms.
 - Board glad for the willingness of having this hard conversation
 - Dr. Knippen mentioned this was brought up in previous staff meeting and wanting to input to decide if he should pursue this matter further
 - Concern expressed with YPS being in such a remote area and the need of having a constant and reliable person for quick response
 - Law has been reviewed and discussed with Trust Insurance
 - Discussion as to situational training needed and available and how to solicit and decide who's approved
 - Discussion on confidentiality for safety, carrying on person verses options to keep firearms in safe
 - Many in the public offered their opinions to the board and interjected their concerns with comments ranging from the need of training, confidentiality, qualification and back ground checks, as well as the possibilities of community training and responses to situations that may arise in the event of an incident at YPS
 - See additional comments formally presented by community members A. Lollaman and S. Rider in item number 5 Call to Public
 - Agreed that continued research and community input needed
- b) Discussion The Board may discuss the Volunteer process for Young School
 - Visitor and Volunteer requirements are different, as visitors should not be left unattended with students
 - Back ground checks and fingerprint cards discussed
- c) Discussion The Board may discuss Board Policy Updates (First Reading).
 - Dr. Knippen presented each policy number, title and highlights of each
- d) Discussion The Board may discuss district health benefits.
 - Finance office to pursue other insurance options for the next FY
 - Presented cost of the current benefit package

8) Adjournment*

• P. Hageman motioned to adjourn, seconded by S. Bunce, passed unanimously

*Action Item

As authorized by ARS 38:431. O3, this public body, upon majority vote, may choose to convene in an executive session for the purpose of discussing items allowed by law. Upon official notice the officer, appointee, or employee may choose to hold discussion and/or consideration in open meeting. No final action can or shall be taken in the executive session. Items of business suggested by employees and patrons of the district will notify the Superintendent of the particular item of business at least four working days before the Board meeting (Young Public School Policy Manual- Policy BEDBA).

